

Meeting Minutes for Special and Regular City Council Meeting January 14, 2003

**SPECIAL MEETING: TIME 7:00 P.M.**

**CLOSED SESSIONS**

**Conference with Real Property Negotiator, City Manager Kersnar, pursuant to Government Code Section 54956.8, APN 045-380-010.**

Attended by Councilmembers Metropulos, Bauer, Warden, Wright; City Manager Kersnar, Assistant City Manager Rich, Parks & Recreation Director Mittelstadt, and City Attorney Savaree. City Clerk Cook was excused from attending.

**Conference with Legal Counsel, Existing Litigation, pursuant to Government Code Section 54956.9, Eckert v. Belmont, San Mateo Superior Court Case No. CIV424959**

Attended by Councilmembers Metropulos, Bauer, Warden, Wright; City Manager Kersnar, Assistant City Manager Rich, Community Development Director Ewing, and City Attorney Savaree. City Clerk Cook was excused from attending.

**Adjournment** at this time being 7:20 P.M.

Terri Cook

City Clerk

Meeting not tape recorded.

**REGULAR MEETING - 7:35 P.M.**

**ROLL CALL**

COUNCILMEMBERS PRESENT: Metropulos, Wright, Bauer, Warden

COUNCILMEMBERS ABSENT: None

Staff Present: City Manager Kersnar, Assistant City Manager Rich, City Attorney Savaree, Public Works Director Davis, Community Development Director Ewing

**ANNOUNCEMENT OF CLOSED SESSION ITEMS**

Mayor Wright reported that at the Closed Session direction was given, but no action was taken.

### **PUBLIC COMMENTS AND ANNOUNCEMENTS**

**Mrs. Ridge**, 323 Hiller St., spoke regarding upcoming election and expressed concerns about campaign signs and candidate qualifications as they are reported in the newspaper. She also stated that each homeowner's group should send a representative to council meetings. Mrs. Ridge also mentioned a letter she wrote to the newspapers in October to editor regarding police department activities, and she commented on her discussions with the Fire Chief regarding the new fire station design.

**Mr. Rehbock**, 3205 Adelaide, commended the Public Works staff for patching Ralston Avenue.

**Mr. Eckert**, 1814 Oak Knoll, spoke regarding his pending litigation with the City, and stated he hoped they could find a successful resolution.

### **COUNCIL MEMBER COMMENTS AND ANNOUNCEMENTS**

Councilmember Metropulos announced that the Carlmont High School Boosters would be holding a Crab Feed on January 25 and invited everyone to attend.

Mayor Wright announced that Amy Boyarsky, Erin Ebbel, Valerie Fong, Kimberly Kaufman, Megan Shackleton, and Danielle Sheehan had recently earned their Gold Award in Girl Scouts, and congratulated them on this achievement. They were presented with Mayoral proclamations at a recent ceremony.

### **AGENDA AMENDMENTS**

Councilmember Bauer requested that Written Communications be removed from the Consent Calendar for separate consideration.

City Manager Kernsar requested that a Claims Report be added to the Consent Agenda, Item 4-D. This would require a 2/3 vote to add it to the agenda.

**Action**: On a motion made by Councilmember Warden, seconded by Councilmember Bauer, and approved unanimously by a show of hands to add Item 4-D, Claims, to the Consent Agenda.

## **CONSENT CALENDAR**

**Approval of** meeting minutes: Regular Council Meeting November 26, 2002, Special Council Meeting December 9, 2002, Regular Council Meeting December 10, 2002.

**Approval of** Warrant Lists Dated: November 27, 2002 in the amount of \$152,432.07, December 6, 2002 in the amount of \$798,287.85, December 13, 2002, in the amount of \$355,421.91, December 20, 2002 in the amount of \$166,368.74, December 26, 2002 in the amount of \$314,149.04, and January 6, 2003 in the amount of \$78,123.81.

**Motion to** approve Claims Management Report.

**Motion to** waive reading of Ordinances.

**Motion to** allow advertisement for Commission Openings for terms expiring March 1, 2003.

**Approval of** Resolution 9340 authorizing City Manager to execute a Professional Services Agreement with Harris and Associates, in an amount not to exceed \$17,990, to Perform Assets Valuation Services.

**Motion to** call for a Public Hearing on January 28, 2003 to consider appeal filed by Mr. Howell regarding Planning Commission action on November 6, 2002 denying a Conditional Use Permit for 1144 Village Drive.

**Approval of** Resolution 9341 approving Purchase of Concrete Surface Construction on Gordon Avenue and Hill Street from Golden Bay Construction in an Amount not to exceed \$20,514.

**Approval of** Resolution 9342 authorizing the establishment of a voluntary payroll deduction for the "Save Our Services Fund".

**Action:** on a motion made by Councilmember Warden, seconded by Councilmember Bauer, the Consent Calendar was approved unanimously, as amended, by a show of hands.

## **ITEMS REMOVED FROM CONSENT CALENDAR FOR SEPARATE CONSIDERATION.**

Written Communications: 1) Opinion on Petition of PG&E for Modification of Decision 00-02-046 dated 12/9/02; 2) Letter dated 12/13/02 from the Energy Law Group re PG&E's authority to increase service and rates; 3)

Opinion on Petition of Office of Ratepayer Advocates for Modification of Decision 02-06-003 dated 12/17/02; 4) Letter dated 12/23/02 from PG&E re Extension of 2/06/03 deadline; 5) Annual Report the Public Utilities Commission re General Order No. 166, dated 12/20/02.

Councilmember Bauer expressed concerns regarding the rate increase reflected therein, and encouraged people to contact PG&E.

**Action**: on a motion made by Councilmember Bauer, seconded by Councilmember Warden, and approved unanimously by a show of hands to accept Written Communications.

## **PUBLIC/HEARINGS**

### **Consideration of revisions to Section 4.7.11 of the City of Belmont Zoning Code including incorporation of a sliding floor area scale for substandard lots in the HRO-2 (Hillside Residential/Open space) Zoning District that exceed 30% slope.**

Principal Planner de Melo stated that on November 6, 2002, the Planning Commission unanimously adopted a resolution recommending approval of the revisions to Section 4.7.11 of the Zoning Code. This amendment would incorporate a sliding scale floor area for substandard lots exceeding 30% slope in the HRO-2 Zoning District, and allows a maximum default floor area which would range from 900 to 1200 allowable square feet. It also modifies Sections 4.7.11(b) & (c) of the Zoning code to create consistency in the proposed amendments and those previously approved by the Council in April of 2002.

He further stated that the Planning Commission concluded the required findings for amending the zoning ordinance had been met, and it recommended approval by the Council. He indicated that there were no speakers for or against the proposed zoning text amendments at the Planning Commission hearings.

Mayor Wright opened the hearing.

**Mr. Michael McHugh**, 2600 Belmont Canyon Road, stated he bought a lot years ago with the intent to build. He felt that Belmont attempts to steal property rights for those who bought lots in good faith and have been paying taxes. He stated that this amendment is intended to prevent building. He would like the Council to rescue property rights and allow reasonable use of property. He further stated that substandard designation was invented by

Belmont, and if that term were applied retroactively, many homes would have to be partially torn down.

**Mr. Fred Shehabi**, 15 Coleman Court, San Carlos, stated he understood this refined the previous action by Council. He presented Council with a copy of a portion of this Zoning Code and requested clarification of subsection (d), which deals with changes to floor area transfer, and wanted to know when this subsection would be reviewed by Council.

**Mr. Jerry Chapman**, 2839 San Juan Boulevard, stated he has lived in Belmont for 30 years and has been a builder here for 15. He requested clarification on whether existing 1200 square foot houses would become legal non-conforming under this sliding scale. He recommended that those houses be exempt and become legal conforming. He further suggested that improvements that are within the building's footprint be permitted to 1200 square foot homes. Otherwise, it might encourage illegal construction.

**Mr. Stuart Hoffman**, 3412 Beresford Avenue, stated that he feels there are already too many restrictions, and they are capricious and arbitrary in the canyon. He felt that other areas of the city do not have the same restrictions, and that it is a land grab without purchasing. He further stated that this amendment is unfair, unreasonable and unconstitutional. It's not a safety issue.

Principal Planner de Melo clarified that the proposed amendment represents an improvement to the April action by Council, which allowed for a maximum of only 900 square feet on slopes above 30%. This action allows a sliding scale for up to 1200 square feet for properties between 31% and 45% slope. Most of the lots affected are substandard. He stated that the issue of floor area for contiguous versus non-contiguous properties, as well as floor area transfer for properties not on the same street, would be subject to the Council's priority calendar to be reviewed in February. He further clarified that the proposed amendments would not change the status of the legal non-conforming issue.

In response to a question by Councilmember Warden, Community Development Director Ewing stated that the floor area exemption process is not available in the HRO zoning. A homeowner is required to go through the variance process.

**Action:** On a motion made by Councilmember Warden, seconded by Councilmember Bauer, and approved unanimously by a show of hands, the Public Hearing was closed.

Councilmember Bauer stated that he appreciated the improvement from Council's April action that this change represented, and also stated that public safety and erosion is a key issue.

In answer to a question by Councilmember Metropulos, City Attorney Savaree stated that the Council can exercise zoning power. Unless it is eliminating all economic use of the property, it is not a taking. This action does not meet that test.

Mayor Wright stated that he looks forward to dealing with the floor area transfer issue.

**Action:** On a motion made by Councilmember Metropulos, seconded by Councilmember Bauer, and approved unanimously by a show of hands, Council introduced an Ordinance Amending Section 4.7.11 (Hillside Residential and Open Space (HRO-2) District of the Belmont Zoning Ordinance by title, waived further reading, and set January 28, 2003 for the second reading.

**Action:** On a motion made by Councilmember Bauer, seconded by Councilmember Warden, and approved unanimously by a show of hands, the Sliding Scale for HRO-2 Floor Area Ratio Standards was adopted.

## **OLD BUSINESS**

### **Status Report on Revisions to Single Family Design Review**

Community Development Director Ewing stated that this was a milestone in the process of revising the Single Family Design Review process. He reviewed the Planning Commission's discussion of this item as a method to consolidate single family design review, floor area ratio exceptions, tree protection, grading and encroachment permits, to correct inconsistencies of these separate ordinances and consolidate them into a single ordinance. In addition, new issues recommended by the Planning Commission for incorporation into a Design Review ordinance were the use of native plants, greening/landscaping, creating a plan appropriate to site conditions, on-site vehicular access, minimizing bulk, quality exterior design, prohibiting mansionization, and retaining walls. Staff felt that the quality exterior design issue needed further clarification, and because there was no easy way to measure it staff was not recommending incorporating the prohibition of mansionization into this ordinance.

Community Development Director Ewing further stated that staff was looking for Council direction on all of these issues, and this item would be referred

back to the Planning Commission to craft an ordinance reflecting those changes.

Councilmember Metropulos stated he supports all the items, but agrees about the mansionization. He especially likes the idea of minimizing bulk of second-story additions as evidenced during Council's recent field trip with the Planning Commission. In response to his question regarding differences between a native plants from weeds, Community Development Director Ewing stated that there will be language to define native plants, which will be specific and provide guidance.

Council discussion ensued regarding landscaping. Comments included the promotion of drip systems and creative landscaping.

Councilmember Bauer stated that even though solar access was not recommended by the Planning Commission as an issue to be addressed in the ordinance, it could be important. Community Development Director Ewing stated that this could affect trees, not just buildings, and there was no consensus by the Planning Commission on this issue. Councilmember Bauer further stated that he would like to encourage solar energy, also windmills, and commented that quality exterior design is subjective.

Mayor Wright stated that he liked the word "promote" rather than "require", agreed with the staff regarding mansionization, and questioned whether the source of a landscaping plan would need to be from a professional.

Councilmember Warden stated he also liked the word "promote" versus just requiring landscaping. He stated that 15% is required for commercial, but there is no minimum required for residential. Houses with landscaping fit in better. He doesn't feel the landscape plan needs to be professional, just conceptual. He further stated that FAR restrictions take care of mansionization, agreed with the comment about solar impacts, and suggested the Planning Commission take another look at that issue.

In reply to a question by Councilmember Bauer regarding the 3:1 tree replacement ratio, Community Development Director Ewing replied that this requirement was contained in the existing ordinance. Councilmember Metropulos added that he felt this requirement was intended to replace the space created when older, mature trees were removed and replaced by smaller trees.

There was Council consensus to recommend that in addition to pursuing the items as recommended by the Planning Commission, with the exception of mansionization. There was also consensus to have the Commission revisit

the solar issue, and Community Development Director Ewing advised that they would also review the landscaping language.

### **Restructure of the Public Works Department to Performance Budgeting and Citywide Summary**

Assistant City Manager Rich stated that this Department was the last to present Performance Budgeting for Council approval. If approved, there will be 207 city-wide measures in place. He reminded council that the measures are a means, not an end, and that each service area has a mission, measures, with weights assigned to those measures. The three service areas for Public Works are Fleet Management, Transportation Services, and Environmental Services.

Public Works Director Davis reviewed the Mission Statement of Fleet Management, as follows: Provide safe, reliable, functional and cost effective vehicles and equipment that enable city staff to serve the community. He stated that Fleet Management services 90 pieces of equipment. He outlined the measures and weights proposed:

1. The vehicle uptime rate is X%, weight of 5.
2. X% of preventative maintenance repairs are completed according to schedule, weight of 4.
3. The fuel system is available X% of the time, weight of 4.
4. X% of vehicles/equipment are purchased and replaced within the timelines of the annual purchasing plan, weight of 3.
5. The customer satisfaction rating is X%, weight of 3.
6. The budget/cost ratio is at least 1, weight of 3.
7. Per vehicle preventative maintenance costs for police cars and light vehicles is X% less than comparable cities, weight of 2.

In response to Council questions regarding the fuel system measure, Public Works Director Davis stated that this measure was important since fuel availability is required 24 hours a day for both police and fire. The department uses secondary resources when the fuel pumps are down for maintenance or for monitoring of tanks.



**Action:** On a motion by Councilmember Bauer, seconded by Councilmember Warden, Council unanimously approved, on a show of hands, to adopt the Mission, Measures, and Weights for Fleet Maintenance, as presented.

Public Works Director Davis reviewed the Mission Statement Transportation Services, as follows: Plan and maintain a safe and efficient transportation infrastructure to meet the community's mobility needs. He further outlined the measures:

1. Response to emergency road conditions are addressed within 1 hour, X% of the time, weight of 5.
2. Respond to X% of citizen traffic safety concerns within 30 days, weight of 4.
3. The bi-annual citywide pavement condition index is X%, weight of 4.
4. X% of non-emergency roadway repairs are completed within 30 days, weight of 3.
5. X% of the transportation capital projects are completed according to scheduled timelines and budget, weight of 3.
6. The budget/cost ratio is at least 1, weight of 3.
7. A citizen satisfaction rating of X% for traffic conditions, weight of 2.

On a question by Councilmember Warden regarding pavement index, Public Works Director Davis stated that Belmont's index is currently 66, and the goal is 80. Further discussion of the Pavement Management Index will be brought to Council at a future date. Public Works Director Davis clarified that the current policy for emergency response is one hour.

**Action:** On a motion by Councilmember Metropulos, seconded by Councilmember Bauer, Council unanimously approved, by a show of hands, to adopt the Mission, Measures, and Weights for Transportation Services, as presented.

Public Works Director outlined the Mission statement of the Environmental Services area, as follows: Safeguard the environment for the health, protection and benefit of the community, to comply with all applicable sewer, storm drain and solid waste laws and regulations. The measures are:

1. Respond to emergency calls within 1 hour X% of the time, weight of 5.

2. The overall customer satisfaction rating is X%, weight of 4.
3. X% of annual preventative maintenance cleaning programs are completed on time.
4. At least 50% of solid waste is diverted, weight of 3.
5. X% of the sewer and storm drain capital projects are completed according to scheduled timelines and budget, weight of 3.
6. 20% of properties are inspected annually for pollution control and a compliance rate of X% is achieved, weight of 2.
7. The budget/cost ratio is at least 1, weight of 2.

Councilmember Warden suggested Council consider a percentage higher than 50% for solid waste diversion, since Belmont is already meeting that requirement. Public Works Director expressed a concern that this measure was tied to the contract with BFI, and changes to that contract might impact that percentage. Assistant City Manager Rich suggested that a 3-year rolling average could be utilized. There was council consensus that the measure would reflect that the solid waste diversion is maintained at X% of a 3-year rolling average.

**Action:** On a motion by Councilmember Bauer, seconded by Councilmember Warden, Council unanimously approved, on a show of hands, to adopt the Mission, Measures, and Weights for Environmental Services, as amended for solid waste.

Mayor Wright thanked Assistant City Manager Rich and all the staff for their efforts in the Performance Budgeting process.

**RECESS 9:10 P.M.**

**RECONVENE 9:20 P.M.**

**Review and Approval of Work Program for Visioning, Economic Development and General Plan Update.**

Community Development Director Ewing stated that Council direction was necessary to initiate the three-part program to develop a community-wide vision, a focus on downtown economic development and update of the General Plan. He outlined the steps using a flow chart and presented a schedule of activities in order to accomplish these tasks. Staff recommends:

1) approving the work plan, 2) appointing a council subcommittee, 3) authorize the scheduling of a half-day Economic Development Leadership Forum offered by the California Academy for Economic Development, and 4) Prepare an RFP to hire a consultant to design and implement the visioning process. Details on all of these items would continue to be developed.

He further commented that the council subcommittee could be the Mayor and Vice Mayor, or some other makeup, and that the Economic Development Forum would be by invitation only, and would be made up of a large cross-section of the business and residential community such as the Council, Planning Commissioners, Finance Commissioners, Chamber of Commerce, schools, neighborhood association representatives, and major employers.

In response to Council questions, Community Development Director Ewing replied that the Economic Development Forum would be done simultaneously with the visioning process. He further responded that the September, 2004, timetable for updating the General Plan was aggressive but reasonable.

**Action:** On a motion by Councilmember Bauer, seconded by Councilmember Warden, Council unanimously approved, by a show of hands, the work plan as presented by staff, which would include the Mayor and Vice Mayor comprising the Council Subcommittee.

### **Discussion and Direction regarding Options for Library Steering Committee.**

Finance Director Fil introduced members of the Library Steering Committee, and stated that the Chair, David Braunstein, was unable to attend. Mr. Fil reported that the State had granted \$150 million during the first round of applications, but that Belmont's \$10.61 million grant request was not recommended for funding. He further stated that our application was deemed acceptable, which placed it in the bottom tier of funding, and outlined the various factors that led to the rating, including low growth rate, school/library partnership component, and the integration of technology.

Finance Director Fil presented four options for Council to consider: 1) reapply for the grant in one of the next rounds, 2) seek additional funding from voters, 3) seek private funding, and 4) consider a redesign of the library using existing funding. The Library Steering Committee's recommendation was as follows: 1) hire an architect to design a new library assuming no additional funds are available, 2) suspend any reapplication for future library grant cycles, and 3) raise private funds for the project. Mr. Fil outlined the pros and cons of each of the options presented.

Mr. Fil also stated that there was a new Senate Bill (SB40) which may be placed on the ballot in November of 2004 which would allocate an additional \$2 billion in grants, and priority would be given to those applications from the third round from the current bond funding cycle.

Councilmember Warden questioned the expenditure of Measure C funds without securing State grant monies, since that measure contained specific language to that effect. Finance Director Fil clarified that the project could proceed without the grant. Councilmember Warden wanted to consider an advisory measure to ask the voters if that would be acceptable. City Manager Kersnar stated that this is not required.

Council and staff discussion ensued regarding the redesign of a library for the \$8.6 million available from the voters. In response to a question of Mayor Wright, Finance Director Fil clarified that the Steering Committee discussed options relative to private fundraising, including hiring a professional fundraiser.

**Ms. Risa Horowitz**, 1507 Ralston, commended the library staff for working well considering the constraints of the inadequate library. She commended the original library committee and campaign for its hard work, and felt that Measure C was a mandate passed by more than two-thirds of the voters. She recommended renovating and expanding the current library, and suggested that the Council approve a variance to accommodate the parking.

Additional Council discussion ensued regarding redesign of the library using available funding, and the State bond reapplication cycles. City Manager Kersnar clarified that the second cycle is March of 2003, and the third is January of 2004.

**Mrs. Joan Peceimer**, 2724 Monserat, President of the Friends of the Belmont Library, suggested trying again for the grant, scaling down the project, changing the children's section, reducing parking. She agrees with the recommendation to hire an architect to redesign the library with the potential for future expansion.

**Ms. Judy King**, Fifth Avenue, stated that she would rescind her vote if the money were used for a remodel rather than a new library, although she could support a scaled-down version. She recommended reapplying for the grant and urging legislators to pass the additional grant funding.

**Mr. George Kranen**, 1902 Notre Dame, recommended hiring an architect to produce drawings for an \$8.6 million library, one for \$10 million, and one for \$12 million. He stated that in order to pursue private funding, specific plans

were necessary. If the private funding fails, he would support a smaller library.

Councilmember Warden clarified the process involved with creating designs and plans, and was concerned about the length of time. He recommended moving forward with redesigning a library for \$8.6.

**Action:** On a motion made by Councilmember Warden, seconded by Councilmember Metropulos, to issue an RFP for professional services to design a project to conform to existing funds, to suspend reapplication in March.

**Action:** On a motion made by Mayor Wright, to direct the Steering Committee to explore options for private fundraising. Councilmember Warden agreed to the amendment, and Councilmember Metropulos seconded the amendment to the original motion. Motion was approved unanimously, as amended, by a show of hands.

## **NEW BUSINESS**

### **Resolution adopting regulations for Candidates for elective office pertaining to Candidate's Statements Submitted to the voters at the election. (200 or 400).**

City Clerk Cook stated that the options for Council's consideration were setting the word limit for ballot statements (200 or 400 words) and whether or not to require a deposit from candidates for the statement. Ms. Cook clarified that Belmont has historically set the word limit at 400, and has not previously required a deposit. She also stated that the resolution provides that this resolution could remain in full force and effect until changed at a later date, but that as a matter of course, staff has brought it to Council for approval for each election cycle.

**Mrs. Coralin Feierbach**, 3206 E. Laurel Creek, recommended that Council adopt the resolution for 200 words.

Council discussion ensued.

**Action:** On a motion made by Councilmember Metropulos, seconded by Bauer, and unanimously adopted by a show of hands, to adopt Resolution 9343 Adopting Regulations For Candidates For Elective Office Pertaining To Candidate's Statements Submitted To The Voters At The Election, with a limit of 400 words, no deposit required, and the resolution shall apply for

each successive election unless requested for reconsideration by a Councilmember.

**Discussion and direction regarding amendment to Chapter 5 of the Municipal Code, Animals and Fowl.**

City Attorney Savaree stated that the amendments reflected changes in minor language to conform to language elsewhere in the City Code dealing with violations. This includes public nuisances, criminal complaints, and cost recovery procedures.

(Councilmember Warden left the dais at 10:15 P.M. and returned at 10:18 P.M.)

Ms. Savaree further stated that the entire ordinance, as revised, would be brought back to Council for formal approval. There was Council consensus to follow the recommendations of staff to make the amendments to this ordinance as presented.

**BOARD, COMMISSION, COMMITTEE UPDATES, AND STAFF REPORTS**

**Action:** the time being 10:30, on a motion made by Councilmember Warden, seconded by Councilmember Metropulos, and unanimously approved by a show of hands, the meeting was extended by 10 minutes.

**Council Intergovernmental Assignments for 2003**

City/County Association of Governments Boards (C/CAG) Delegate Warden; Alternate Bauer (shared assignment)

South Bayside System Authority Delegate Wright

South County Fire Authority Delegate Metropulos; Delegate Warden

Peninsula Traffic Congestion Relief Alliance Delegate Bauer; Alternate Warden

ABAG General Assembly Representative Delegate Mayor; Alternate Vice Mayor

San Mateo County Mosquito Abatement District Citizen Representative Robert Blake (2-year term)

San Mateo County Library JPA Delegate Warden; Alternate Wright

Business Roundtable Delegate Bauer; Delegate Warden

Liaison to Finance Commission Delegate Vice Mayor, Alternate Bauer

School Liaison 2+2 meeting: Delegate Warden, Delegate Wright

Liaison Committee with other Cities Delegate: Mayor, Delegate Vice Mayor

Harbor Industrial Area Liaison Representative Wright, Representative Bauer

Liaison Senior Citizen Advisory Committee Delegate Metropulos; Alternate Bauer

(new) Outdoor Recreation Task Force Representative Warden; Alternate Metropulos

(new) Notre Dame de Namur University Advisory Board Representative Mayor

League of California Cities Delegate Mayor, Alternate Vice Mayor

Peninsula Division of League of California Cities Delegate Bauer; Alternate Warden

San Carlos Airport Forum Representative (hold for new Councilmember in June)

SFO Roundtable Representative Delegate Bauer; Alternate Warden

San Mateo Operational Civil Defense & Disaster Council (OES) Delegate Bauer, Alternate Warden

San Mateo County Council of Cities Delegate Mayor, Alternate Vice Mayor

City Selection Committee Delegate Mayor, Alternate Vice Mayor

The following committees/assignments were eliminated since the committees were no longer active or the activities had been folded into another committee:

Police Chief's Advisory Committee for Juvenile Affairs

San Juan Subcommittee

Technology Subcommittee

## Athletic Field Subcommittee

### Council of Cities Legislative Committee

**Action:** on a motion made by Councilmember Bauer, seconded by Councilmember Warden, and unanimously approved by a show of hands, Council Assignments were approved as assigned.

**Action:** the time being 10:40, on a motion made by Councilmember Bauer, seconded by Councilmember Warden, and unanimously approved by a show of hands, the meeting was extended by 10 minutes.

### **Report on GASB 34 Model.**

Assistant Finance Director Park outlined the changes that would be made to financial reporting as a result of the 1999 implementation of General Accounting Standards Board (GASB) 34. It will change the appearance and content of the reports, including the incorporation of reporting capital assets and infrastructure costs.

Council discussion ensued. Assistant Finance Director Park confirmed that this plan included training, there would be no impact from the Service Delivery Initiative. She also clarified that there would be some initial fiscal impact of \$25,000 to \$60,000 for software and higher audit fees, and the long-term impact is not known at this time.

### **MATTERS OF COUNCIL INTEREST/CLARIFICATION**

#### **Consideration of Council/Department Head Team Building/Retreat**

Mayor Wright suggested that Council schedule a half-day Council retreat followed by a half-day session with the department heads. After discussion, Council concurred and directed staff to schedule a retreat within the next few weeks, then hold another session after the June election.

**Action:** the time being 10:55, on a motion made by Councilmember Bauer, seconded by Councilmember Warden, and unanimously approved by a show of hands, the meeting was extended by 10 minutes.

#### **Consideration of Special Legislation to allow a mail-in ballot for the June 3, 2003 Special Election**

Councilmember Warden suggested that due to the possible high cost of elections, Council could approach our local legislators to enact emergency



legislation in order to have a mail-in-only ballot for the June special election. City Manager Kersnar stated that due to timing and mechanics, legislative staff advised that this could be very difficult to accomplish.

Council discussion ensued, and there was concurrence not to pursue legislation for the June election, but to pursue it for future elections. There was additional concurrence that Belmont could be a catalyst for future election legislation. Staff indicated that they could obtain additional information from the County elections department at an upcoming meeting with them.

**ADJOURNMENT 11:02 P.M.**

Terri Cook

City Clerk

Meeting Tape Recorded & Videotaped

Tape #544